## HEATH INCOME TAX BUREAU 1287 HEBRON ROAD HEATH, OHIO 43056 740-522-3427 EXT. 3 (FAX) 740-522-2105

## **CONTRACTOR INFORMATION**

As a contractor, or subcontractor, working within the Heath City limits, you are obligated to comply with the Heath City Income Tax Ordinance. Our tax rate is 1.5% and you are required to do the following:

- 1. Withhold 1.5% on gross wages of your employees. You are responsible for the payment of withholding taxes, whether or not the tax was withheld.
- 2. Pay 1.5% on all Net Profits earned in Heath.
- 3. Complete and submit the Contractor Questionnaire as soon as possible.
- 4. Submit a list to us that includes the names and addresses of all employees, contractors, subcontractors or others who may do work for you and whose profits, wages or earnings are not presently subject to withholding of the Heath City Income Tax.

Failure to comply could result in penalties in accordance with the Income Tax Ordinance. If you fail to submit a completed Contractor Questionnaire or list of names and addresses of those hired by you, you are subject to a penalty of \$5.00 per day for each and every day that you remain in violation.

If the Income Tax Bureau can be of any assistance, please call or stop by our office, as we will be glad to help you.

Thank you in advance for your cooperation.

OFFICE HOURS: MONDAY - FRIDAY 8:30AM TO 4:30PM